



ITEM: 6.1

DATE: June 3, 2025

TO: BOARD OF CHIEFS, HEARTLAND FIRE
TRAINING AUTHORITY

FROM: JAY PETTERSON, HEARTLAND FIRE TRAINING
AUTHORITY – TRAINING MANAGER

SUBJECT: HFTA BOARD OF CHIEFS - SPECIAL MEETING MINUTES, APRIL 8,
2025

RECOMMENDATION:

That the Board of Chiefs review the meeting minutes, prior to the participating in the June 3, 2025 Meeting.

1. HFTA BOC special meeting minutes from April 8, 2025

BACKGROUND:

The above HFTA BOC meeting minutes are provided in accordance with Brown Act meeting requirements.

FISCAL IMPACT:

All financial information presented in the HFTA Treasurer/Controller – Financial Report

JAY PETTERSON
HFTA, TRAINING MANAGER



HEARTLAND FIRE TRAINING AUTHORITY

BOARD OF CHIEFS SPECIAL MEETING MINUTES

TUESDAY, APRIL 8, 2025

11:00 AM

1. CALL TO ORDER

A Meeting of the Heartland Fire Training Authority Board of Chiefs held this Tuesday; April 8, 2025 was called to order by the HFTA BOC Vice Chair Chief Mike Sims at 11:06 am.

2. ROLL CALL & DETERMINATION OF A QUORUM

CHIEFS PRESENT:

BRIAN BOGGELN – Alpine Fire Protection District
MIKE SIMS – VICE CHAIR – Bonita-Sunnyside Fire Protection District
BENT KOCH – Heartland Fire & Rescue (El Cajon, La Mesa, Lemon Grove)
BOB PFOHL – Viejas Fire Department
ANDY LAWLER – San Miguel Fire & Rescue

CHIEFS ABSENT:

KEN KREMENSKY – Barona Fire Protection District
DON BUTZ – CHAIR – Lakeside Fire Protection District
JUSTIN MATSUSHITA – Santee Fire Department

STAFF PRESENT:

JAY PETTERSON – Heartland Fire Training Authority, Facility Manager
CLAY SCHOEN – Heartland Fire Training Authority, Treasurer/Controller

STAFF ABSENT:

NONE

GUEST PRESENT:

NONE

3. PLEDGE OF ALLEGIANCE

Led by Chief Bob Pfohl

4. APPROVAL OF AGENDA

APPROVE THE AGENDA OF THE
APRIL 8, 2025 SPECIAL MEETING

MOTION by BOGGELN,
SECOND by LAWLER to approve
the Agenda of the APRIL 8, 2025
special meeting

MOTION CARRIES BY A VOTE OF THOSE PRESENT

5. PUBLIC COMMENT

State Law prohibits taking action or discussion on any item not on the posted agenda. The HFTA Board of Chiefs may briefly respond to statements or questions by persons exercising their public testimony rights. If appropriate, a matter of business may be on a future agenda.

NO PUBLIC COMMENT

6. CONSENT CALENDAR

Consent Items are routine matters enacted by a motion according to the RECOMMENDATION listed below. With the concurrence of the Board of Chiefs, a Chief or person in attendance may request discussion of a Consent Item at this time.

**APPROVE MINUTES OF THE
MARCH 18, 2025 SPECIAL MEETING**

MOTION by BOGGELN,
SECOND by LAWLER to
approve the Minutes of March 18, 2025
special meeting

MOTION CARRIES BY A VOTE OF THOSE PRESENT

**APPROVE FINANCIALS REPORTS
AS PRESENTED**

MOTION by BOGGELN,
SECOND by LAWLER to
approve financial reports as
presented

MOTION CARRIES BY A VOTE OF THOSE PRESENT

**APPROVE TRAINING MANAGER
REPORT AS PRESENTED**

MOTION by BOGGELN,
SECOND by LAWLER to
approve training manager report
as presented

MOTION CARRIES BY A VOTE OF THOSE PRESENT

7. ACTION ITEMS

7.1 – HFTA BUDGET PROPOSAL

The HFTA training manager presented the HFTA FY 25-26 budget proposal. The presentation included an overview and explanations of the current account balance, projected revenue and expenditures for the general fund account, the special revenue account, and the capital improvement account.

The budget was approved by the HFTA BOC's and will move to the HFTA commissioners for final approval.

**APPROVE FY 25-26 HFTA BUDGET
AS PRESENTED**

MOTION by PFOHL, SECOND
by BOGGELN to approve the FY 25-26
Budget as presented

MOTION CARRIES BY A VOTE OF THOSE PRESENT

**7.2 – TRAINING MANAGER PERFORMANCE REVIEW AND
COMPENSATION PACKAGE**

HFTA training manager provided an overview of performance outcomes reached over the last year of employment. The training manager also provided a proposal to the HFTA BOC's for the terms of a new HFTA training manager contract. After the HFTA training manager provided this information the HFTA BOC's entered closed session

**APPROVE NEW HFTA TRAINING MANAGER
EMPLOYMENT CONTRACT AS PRESENTED**

NO ACTION TAKEN
DIRECTION GIVEN

8. CLOSED SESSION

The HFTA BOC's entered closed session at 11:43am and completed the closed session at 12:04pm. No action was taken, direction was given to the HFTA training manager to add the action item (training manager performance review and compensation package) to the June HFTA BOC agenda.

9. ADJOURNMENT

The April 8, 2025 HFTA BOC special meeting was adjourned by the HFTA BOC Vice Chair Chief Mike Sims at 12:08 pm.

**CLERK OF THE BOARD POSTED THE AGENDA FOR APRIL 8, 2025 HFTA BOC
SPECIAL MEETING IN ACCORDANCE WITH STATE LAW AND AGENCY POLICY
CHANGES TO THE AGENDA**

MINUTES TYPED BY: Jay Petterson, Clerk of the Board