



HEARTLAND FIRE TRAINING AUTHORITY

BOARD OF CHIEFS MEETING MINUTES

TUESDAY, FEBRUARY 4, 2025

8:00 AM

1. CALL TO ORDER

A Meeting of the Heartland Fire Training Authority Board of Chiefs held this Tuesday; February 4, 2025 was called to order by the HFTA BOC Chair, Chief Don Butz at 8:00 am.

2. ROLL CALL & DETERMINATION OF A QUORUM

CHIEFS PRESENT:

BRIAN BOGGELN – Alpine Fire Protection District
KEN KREMENSKY – Barona Fire Protection District
MIKE SIMS – VICE CHAIR – Bonita-Sunnyside Fire Protection District
BENT KOCH – Heartland Fire & Rescue (El Cajon, La Mesa, Lemon Grove)
DON BUTZ – CHAIR – Lakeside Fire Protection District
BOB PFOHL – Viejas Fire Department

CHIEFS ABSENT:

ANDY LAWLER – San Miguel Fire & Rescue*arrived after roll call and quorum were established*
JUSTIN MATSUSHITA – Santee Fire Department

STAFF PRESENT:

JAY PETTERSON – Heartland Fire Training Authority, Facility Manager
CLAY SCHOEN – Heartland Fire Training Authority, Treasurer/Controller
MIKE SMITH – Bonita/Sunnyside Fire Protection District

STAFF ABSENT:

None

GUEST PRESENT:

ZACH CARRILLO – Fire Chief, Sycuan Fire Department

3. PLEDGE OF ALLEGIANCE

Led by Fire Chief Mike Sims - Bonita/Sunnyside Fire Protection District

AGENCIES:

ALPINE FPD	CITY OF LEMON GROVE
BONITA FPD	SAN MIGUEL FPD
CITY OF EL CAJON	BARONA BAND OF MISSION INDIANS
CITY OF LA MESA	VIEJAS BAND OF KUMEYAAY INDIANS
LAKESIDE FPD	CITY OF SANTEE

TRAINING MANAGER JAY PETTERSON
CLERK OF THE BOARD JAY PETTERSON

HEARTLAND FIRE TRAINING FACILITY
1301 N. MARSHALL AVE
EL CAJON, CA 92020

4. APPROVAL OF AGENDA

**APPROVE THE AGENDA OF THE
FEBRUARY 4, 2025 MEETING**

MOTION by SIMS, SECOND
by KOCH to approve the Agenda
of the February 4, 2025 meeting

MOTION CARRIES BY A VOTE OF THOSE PRESENT

5. PUBLIC COMMENT

State Law prohibits taking action or discussion on any item not on the posted agenda. The HFTA Board of Chiefs may briefly respond to statements or questions by persons exercising their public testimony rights. If appropriate, a matter of business may be on a future agenda.

No public comment

6. CONSENT CALENDAR

Consent Items are routine matters enacted by a motion according to the RECOMMENDATION listed below. With the concurrence of the Board of Chiefs, a Chief or person in attendance may request discussion of a Consent Item at this time.

**APPROVE MINUTES OF THE
JANUARY 7, 2025 SPECIAL MEETING**

MOTION by KREMENSKY,
SECOND by BOGGELN to
approve the Minutes of January
7, 2025 special meeting, financial
report and training manager
report as presented

MOTION CARRIES BY A VOTE OF THOSE PRESENT

**APPROVE FINANCIALS REPORTS
AS PRESENTED**

MOTION by KREMENSKY,
SECOND by BOGGELN to
approve financial reports as
presented

MOTION CARRIES BY A VOTE OF THOSE PRESENT

**APPROVE TRAINING MANAGER
REPORT AS PRESENTED**

MOTION by KREMENSKY,
SECOND by BOGGELN to
approve training manager report
as presented

MOTION CARRIES BY A VOTE OF THOSE PRESENT

7. DISCUSSION ITEMS

7.1 – NORTH COUNTY EVS

Chief Don Butz asked for Jay Petterson (training manager) to have North County EVS (NCEVS) provide shop insurance as an extra level of insurance while pump tests are performed at the Heartland Fire Training Facility. Chief Don Butz also requested an additional hold harmless agreement be added to the current agreement.

Chief Don Butz requested that NCEVS agreement include both JPA member agencies and contract members.

Chief Don Butz requested that a “No Drop-In” clause be added to the current contract with NCEVS, and create a minimum advanced notice for testing, to avoid last minute pump testing at the Heartland Fire Training Facility.

Chief Mike Sims requested that the facility use agreement, line item - state that the pump/test pit usage fee is \$105.00/hr with a 2hr minimum. Remove the flat-fee language from the current facility use agreement.

Chief Don Butz requested that the current agreement with NCEVS remove all language referring to inspection training and operations training. If a JPA member agency would like training to occur that specific JPA member agency will create a standalone agreement/contract with NCEVS for training services.

In addition to the NCEVS agreement, Chief Don Butz requested a review of the current HFTA JPA policies. Chief Don Butz requested that a subcommittee of three JPA member Fire Chief’s volunteer to review the current JPA policies.

8. ADJOURNMENT

Adjournment of the February 4, 2025 HFTA BOC Meeting at 0813.

**CLERK OF THE BOARD POSTED THE AGENDA FOR FEBRUARY 4, 2025 HFTA
BOC MEETING IN ACCORDANCE WITH STATE LAW AND AGENCY
POLICY.CHANGES TO THE AGENDA**

MINUTES TYPED BY: Jay Petterson, Clerk of the Board