



ITEM: 6.1

DATE: FEBRUARY 3, 2026

TO: BOARD OF CHIEFS HEARTLAND FIRE TRAINING AUTHORITY

FROM: JAY PETTERSON, TRAINING MANAGER
HEARTLAND FIRE TRAINING AUTHORITY

SUBJECT: HFTA BOC MEETING MINUTES, DECEMBER 2, 2025

Recommendation:

That the HFTA BOC's review the attached meeting minutes, prior to participating in the February 3, 2026 meeting.

1. HFTA BOC meeting minutes from December 2, 2025 meeting.

Background:

The above HFTA BOC meeting minutes are provided in accordance with Brown Act meeting requirements.

Fiscal Impact:

All financial information presented in the HFTA Treasurer/Controller - Financial Report

Jay Petterson
HFTA Training Manager



HEARTLAND FIRE TRAINING AUTHORITY

BOARD OF CHIEFS MEETING MINUTES

TUESDAY, DECEMBER 2, 2025

8:00 AM

1. CALL TO ORDER

A Meeting of the Heartland Fire Training Authority Board of Chiefs held this Tuesday; December 2, 2025 was called to order by the HFTA BOC Chair Chief Mike Sims at 8:00 am.

2. ROLL CALL & DETERMINATION OF A QUORUM

CHIEFS PRESENT:

BRIAN BOGGIN – Alpine Fire Protection District

MIKE SIMS – Bonita-Sunnyside Fire Protection District

BENT KOCH – Heartland Fire & Rescue (El Cajon, La Mesa, Lemon Grove)

BOB PFOHL – Viejas Fire Department

ANDY LAWLER – San Miguel Fire & Rescue

KEN KREMENSKY – Barona Fire Department

DON BUTZ – Lakeside Fire Protection District

HARLEY WALLACE – Santee Fire Department

CHIEFS ABSENT:

NONE

STAFF PRESENT:

JAY PETTERSON – Heartland Fire Training Authority, Facility Manager

CLAY SCHOEN – Heartland Fire Training Authority, Treasurer

STAFF ABSENT:

NONE

GUEST PRESENT:

MICHAEL SMITH – Bonita-Sunnyside Fire Protection District,

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF AGENDA

APPROVE THE AGENDA OF THE
DECEMBER 2, 2025 MEETING

MOTION by LAWLER,
SECOND by KOCH to approve
the Agenda of the DECEMBER 2,
2025 meeting

MOTION CARRIES BY A VOTE OF THOSE PRESENT

5. PUBLIC COMMENT

State Law prohibits taking action or discussion on any item not on the posted agenda. The HFTA Board of Chiefs may briefly respond to statements or questions by persons exercising their public testimony rights. If appropriate, a matter of business may be on a future agenda.

NO PUBLIC COMMENT

6. CONSENT CALENDAR

Consent Items are routine matters enacted by a motion according to the RECOMMENDATION listed below. With the concurrence of the Board of Chiefs, a Chief or person in attendance may request discussion of a Consent Item at this time.

**APPROVE MINUTES OF THE
OCTOBER 7, 2025 MEETING**

MOTION by KREMENSEKY,
SECOND by PFOHL to
approve the Minutes of October 7,
2025 meeting

MOTION CARRIES BY A VOTE OF THOSE PRESENT

**APPROVE FINANCIALS REPORTS
AS PRESENTED**

MOTION by KREMENSKY,
SECOND by PFOHL to
approve financial reports as
presented

MOTION CARRIES BY A VOTE OF THOSE PRESENT

**APPROVE TRAINING MANAGER
REPORT AS PRESENTED**

MOTION by KREMENSKY,
SECOND by PFOHL to
approve training manager report
as presented

MOTION CARRIES BY A VOTE OF THOSE PRESENT

7. ACTION ITEMS

7.1 COMPARATIVE SALARY ANALYSIS.

Training manager Jay Petterson presented a salary comparison analysis to the BOCs. Jay Petterson also provided an update on health benefits and retirement options for the HFTA Training Manager position.

8. CLOSED SESSION

HFTA BOCs entered closed session at 0821.

HFTA BOCs ended closed session at 0847.

Outcome: Direction given, no action taken.

9. DISCUSSION ITEMS

HFTA training manager provided an overview of the burn building walkthrough.

HFTA training manager provided an overview of the scheduled Plan B trainings throughout 2026.

Chief Don Butz recommended incorporating Hazmat CEs into ongoing training so personnel receive maximum credit/CEs for their training hours.

Chief Ken Kremensky requested bringing back the freeway traffic class (TIMS training). This TIMS class has been added to the training calendar in May of 2026.

HFTA training manager provided an overview of additional courses that will be offered at the facility throughout 2026 (Nozzle Forward and Behavioral Health lecture).

10. ADJOURNMENT

The December 2, 2025 HFTA BOC meeting was adjourned by the HFTA BOC Chair Chief Mike Sims at 9:06am.

**CLERK OF THE BOARD POSTED THE AGENDA FOR THE DECEMBER 2, 2025
HFTA BOC MEETING IN ACCORDANCE WITH STATE LAW AND AGENCY POLICY
CHANGES TO THE AGENDA**

MINUTES TYPED BY: Jay Petterson, Clerk of the Board